25. Application for Issuance of Biosafety Permit for Field Trial

The Biotechnology Office of the Bureau of Plant Industry (BPI) issues Biosafety Permit for Field Trial

Office:	Biotechnology Office
Classification:	Technical
Type of Transaction:	G2B – Government to Business, G2G – Government to Government
Who may avail:	1. any of the departments or agencies of the Philippine Government; 2. a university-based research institution in the Philippines; 3. an international research organization duly recognized by the Philippine Government and based in the Philippines, subject to terms and conditions agreed between the organization and the government of the Philippines; 4. a corporation registered with the Securities and Exchange Commission of the Philippines; or 5. a cooperative registered with the Cooperative Development Authority of the Philippines;

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
1. Application Form (Annex A) *(3 original copies)*	BPI Central Office-Biotech
2. DOST-BC Certification of Experiment Completion *(1 photocopy)*	Applicant
3. Technical dossiers *(5 copies)*	Applicant
4. Information on Socio-economic, Cultural, and Ethical (See SEC Form 01) *(1 original, 2 photocopy)*	BPI Central Office-Biotech
5. Filled out Risk Assessment Report Form (RAR Form 001) *(5 copies)*	BPI Central Office-Biotech
6. Public Information Sheet (PIS) -In English and translated into a specific dialect where the field trial shall be conducted	BPI Central Office-Biotech
7. Project Description Report as prescribed by DENR-BC (See DENR PDR Form 001) *(1 original, 2 photocopy)*	BPI Central Office-Biotech
8. NCIP Clearance (when applicable) *(1 photocopy)*	Applicant
9. FPIC (when applicable) *(1 photocopy)*	Applicant
10. Protected Areas Management Board endorsement (when applicable) *(1 photocopy)*	Applicant
11. Copy of Import Permit (when applicable) (*1 photocopy)*	Applicant
12. Proof of Payment of Fees	
13. Electronic copy of submission	Applicant

CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit pertinent documents	1.1 Receive and check the application	None	15 minutes	BPI Biotech Secretariat
2. Pay Application Fees	2.1 Biotech Secretariat prepares acknowledgement receipt	Php 1,000.00	15 minutes	BPI Biotech Secretariat
	2.2. Accounting Section Issues Order of Payment			
	2.3 Cashier Section issues Official receipt			BPI Accounting Section
3. Review of Application	3.1. Review completeness and sufficiency of technical documents	None	5 days	Biotech
	3.2. Farm out the application to the assessors and concerned agencies	None		
4. Pay Risk Assessment Review Cost	4.1 Secretariat prepares acknowledgement receipt	**see computation of fees	15 Minutes	BPI Biotech Secretariat
	4.2. Accounting Section Issues Order of Payment			BPI Accounting Section
	4.3 Cashier Section issues Official receipt			BPI Cashier Section
5. Risk Assessment and SEC Impact Assessment Proper	5.1 Safety risk assessment of application		30 days	STRP

	of DA and other regulatory agencies: a. Safety Risk Assessment b. Environmental Risk Assessment c. Environmental Health Impact Assessment d. Socio-economic, ethnical & cultural impact review			DENR DOH SEC Expert
	5.2. Gather individual technical reports from the assessors	None	2 days	BPI Biotech Secretariat
	5.3 Preparation of the consolidated summary of the technical reports	None	5 days	BPI Biotech Secretariat
6. Conduct public consultation, securing LGU endorsement and submit report thereof	6.1 Receive the applicant's report on public comment along with LGU resolution	None	30 days from the conduct of public consultation	BPI Biotech Secretariat
	6.2 Forward the report on public comment, application and all related documents to the DA-BC	None	5 days	BPI Biotech Secretariat
	6.3 Review and evaluate the individual technical reports of STRP and concerned agencies and the applicant's	None	10 days	DA-BC/ Biotech Core Team

	written report on public consultation			
	6.4. Denies or approves the application	None	5 days	BPI Director
7. Receiving of the Biosafety Permit for Direct Use	7.1 Issuance of Biosafety Permit for Direct Use	None	5 minutes	BPI Biotech Secretariat
8. Fill up customer feedback form.	8.1 Issue and collect feedback form	None	5 Minutes	BPI Biotech Secretariat
	TOTAL		**85 Days & 17 Minutes**	

Field Trial
****Computation of Fees**

A. Application Review Cost	Php 20,000.00
B. Risk Assessment Review Cost	
STRP (x3 single, x2 stacked)	20,000.00/ STRP
Socio-economic, Ethical and Cultural Impact Review	20,000.00
DA and BPI Biosafety Assessment	57,000.00
C. **Administration Fees & Incidental Cost**	20% of A+B